



## Customer Advisory

Date: 16<sup>th</sup> October 2009

Dear Valued Customers,

**Subject: Fine for Amendments for Imports to Saudi Arabia**

Full Consignee address with complete contact details is crucial for seamless manifest filing, facilitating all import formalities and avoiding delays.

Saudi Arabia Customs has imposed strict regulations which require the following information to be filed in the import manifest:

1. Full style address of the consignee/Notify party in Saudi Arabia (including telephone/mobile & Fax number).
2. Full name of the Consignee/Notify party (no abbreviations).

Any change or amendment request made after the manifest filing may lead to a penalty of SR 500 to SR 1000 depending on the situation, except cargo description.

Thus, request you to submit your shipping instructions with complete consignee details (as per above) within the stipulated timeline.

Thank you for your support and partnership.



## Translation

Date: 08.10.2009

CIRCULAR TO ALL SHIPPING AGENCIES / CLEARING & FORWARDING AGENTS & RAILWAY OPERATIONS.

It has been noted that while uploading manifest or while issuing Delivery Orders & import declaration many errors are confronted with SAUDI EDI, such incidence of errors in particular causes delays and confusions. Those parties involved in uploading are requested to upload the data error free & avoid latter corrections.

Penalty will be imposed in case of wrong or incomplete information on SAUDI EDI, which will range between Sr 500 to SR 1000. This is in accordance to customs regulation code no 30. Therefore, strict compliance to this circular is instructed to all concerned.

